



**Missouri Department of Health and Senior Services**

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010  
RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466

**Richard C. Dunn**  
Director



**Bob Holden**  
Governor

This is in response to your expression of interest in becoming a state-certified hospice in Missouri. The Missouri Department of Health and Senior Services has the responsibility for determining whether health care providers meet, and continue to meet, the state certification requirements.

In addition to the accompanying information, we are enclosing the Missouri Hospice Certification Law. To aid you in determining if you are in compliance with the certification requirements, this office is available to consult with you by telephone regarding organizational structure, bylaws, policies and procedures, staffing, etc.

When you feel your facility is in substantial compliance with the state certification requirements, all forms including the certificate fee should be returned to this office along with your agency's policy manual. Proof of registration with the Secretary of State's office must also accompany your application.

Upon approval of your policy manual and your caseload development, we will conduct an on-site survey in order to determine if your facility is in substantial compliance with the state certification requirements.

The earliest date that your agency can be certified as a hospice is the survey exit date if there are no deficiencies cited. If deficiencies are cited at the time of the survey, the earliest date of certification will be the date that our office approves your plan of correction.

If operation of the facility is later transferred to another owner, ownership group, or to a lessee, the certificate cannot be transferred. You are required to notify the Unit of Home Care and Rehabilitative Standards 30 days prior to the time you are planning such a transfer.

Those institutions and agencies denied state certification in Missouri will be sent notification, indicating the reasons for the denial and information about their rights to appeal the decision.

Please do not hesitate to communicate with this office if you have any questions. You can reach this office by sending your questions to: Missouri Department of Health and Senior Services, Unit of Home Care and Rehabilitative Standards, P.O. Box 570, Jefferson City, MO 65102 or calling 573/751-6336. Additional information regarding licensure and current issues is available on our website at [http://www.dhss.state.mo.us/Home\\_Health](http://www.dhss.state.mo.us/Home_Health).

Sincerely,

Lisa Coots, R.N., Administrator  
Unit of Home Care and  
Rehabilitative Standards

Enclosure

[www.dhss.state.mo.us](http://www.dhss.state.mo.us)

The Missouri Department of Health and Senior Services protects and promotes quality of life and health for all Missourians by developing and implementing programs and systems that provide: information and education, effective regulation and oversight, quality services, and surveillance of diseases and conditions.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.